



ORIGINAL DETAILS

NAME
TITLE (MR, MRS, MISS, DR, MS ETC)
NATIONAL INSURANCE NO.

NEW DETAILS

TITLE (MR, MRS, MISS, DR, MS ETC)
NATIONAL INSURANCE NO.
ADDRESS
POST CODE
TELEPHONE NO

PAY RATES

RATE OF PAY £
PAY FREQUENCY (WEEKLY/MONTHLY ETC)
RATE INDICATOR (HOURLY/ANNUAL)
STD HOURS

SUNDRY

ANNUAL LEAVE ENTITLEMENT
STATUTORY/COMPANY
COMPANY SICK PAY/SSP/SMP
PENSION

BANK DETAILS

BANK/BUILDING SOCIETY
SORT CODE
ACCOUNT NO
REF NO/ROLL NO (B/SOC ONLY)
ACCOUNT NAME

THIS INFORMATION WILL BE HELD ON A COMPUTER DATABASE AND PROTECTED UNDER THE DATA PROTECTION ACT 1998.



Please return to:
Dugdale Payroll Services Ltd.
PO Box 3187
Warwick
CV35 9XS

Tel/Fax 01789 470769 Website www.payrollservices-uk.com
E-Mail info@payrollservices-uk.com
Company Number 4693325